

THE WARRENSBURG CHAMBER OF COMMERCE

3847 Main Street
Warrensburg, NY 12885

www.WarrensburgChamber.com

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JOIN US FOR OUR
27th ANNUAL ARTS & CRAFTS FESTIVAL
JULY 10 & 11, 2010

Another year has gone by and plans are already underway for our annual Arts & Crafts Festival sponsored by the Warrensburg Chamber of Commerce, featuring quilts, ceramics, pottery, jewelry, woodcrafts, floral, photography, oils, fabric, herbs, etc. **NO commercial products, please.**

Enclosed is an application to be filled out and signed. **We are required to have a photocopy of your 2009 New York State Tax ID # - we cannot process your application without this!** If you do not have a NYS Tax ID, you must apply for one, even if you are an out of state vendor. Information about obtaining a NYS Tax ID # can be obtained by calling the Department of Taxation & Finance at 1-800-225-5829 or (518) 438-8581.

Please use the enclosed checklist to ensure your application is complete before you send it along to us. Be sure to PRINT CLEARLY on your application form!

We must receive your completed ARTS & CRAFTS FESTIVAL application by June 15, 2010.

**Thank you for your participation,
The Arts & Crafts Festival Committee**

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27th Annual

ARTS & CRAFT FESTIVAL

JULY 10 & 11, 2010 9am — 4pm

APPLICATION ALSO AVAILABLE ON-LINE AT www.warrensburgchamber.com

Please **PRINT** and fill out the following **COMPLETELY** so that we may consider you for this event.

Part 1: First Name: _____ Last Name: _____
 Business Name: _____ E-mail: _____
 Address: _____
 City: _____ State: _____ Zip _____
 Telephone: (____) _____ Fax: _____
ALL VENDORS need a 2009 TAX ID # _____ (office will need a copy)

Part 2: Please indicate the type of items and describe the merchandise that you are planning to vend at our event:

TOYS _____ CRAFT _____
 CLOTHING _____ OTHER _____

JEWELRY (specify type) _____ FOOD (specify type) _____
(FOOD PERMIT & Tax ID are required for all food vendors)

Please provide copies:

HEALTH DEPT. # 518-793-3893

NYS TAX # 1-800-972-1233

If possible: Would you like the same space as last year? YES NO

PLEASE NOTE : **WE CANNOT AND DO NOT GUARANTEE THE SAME SPOTS AS LAST YEAR.**

Part 3: Indicate here what space and how many spaces you are requesting.

(Cost includes both days and only the space is provided) **NO ELECTRICITY PROVIDED**
NO WATER PROVIDED

SIZE:	NUMBER OF SPACES:	COST OF EACH:
<input type="checkbox"/> 12x12	<input type="checkbox"/>	\$45.00
<input type="checkbox"/> FOOD	<input type="checkbox"/>	\$75.00

IF YOU NEED MORE SPACE THAN 12 X 12 YOU MUST PURCHASE ADDITIONAL SPACE.

ABSOLUTELY NO VEHICLES ALLOWED IN SPACES!!! YOU MAY NOT PURCHASE A SPACE FOR YOUR VEHICLE.

Enclose **money order** made payable to **Warrensburg Chamber of Commerce.**

DEADLINE FOR APPLICATION AND PAYMENT: JUNE 15, 2010

LIABILITY:

The Warrensburg Chamber of Commerce assumes no responsibility whatsoever for any property placed in the exhibit, and is hereby discharged from any and all liability for any loss, injury or damage to persons or property that may be sustained while on the exhibitors' area.

SIGNATURE: _____ **DATE:** _____

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RULES

THE FOLLOWING RULES ARE TO BE ADHERED TO. VIOLATORS SHALL BE ASKED TO LEAVE IMMEDIATELY AND FUTURE SHALL NOT BE INVITED TO PARTICIPATE IN CHAMBER OF COMMERCE SPONSORED EVENTS.

1. Application shall be completed and signed, rules shall be signed.
2. All appropriate fees must be submitted with application.
3. You must stay within the boundaries of your rented space.
4. No re-selling of spaces is allowed.
5. NO selling of any kind of animal.
6. NO alcoholic beverages allowed.
7. NO pornographic materials or drug paraphernalia. .
8. NO firearms or weapons (new, used, or antique) allowed.
9. NO smoke bombs or fireworks of any kind allowed.
10. ABSOLUTELY NO SETTING UP PRIOR TO 6 PM ON FRIDAY.
NO VEHICLES ALLOWED IN SET-UP AREA AFTER 9 AM SATURDAY.
NO VEHICLES ALLOWED IN SET-UP AREA TO PACK UP UNTIL 4 PM SUNDAY.
11. ABSOLUTELY NO SELLING OF ANY KIND ON FRIDAY EVENING.
12. Vendors must clean up their spaces and remove their garbage.
13. All vendors must have appropriate NYS certification. (Sales Tax ID, Health Cert. if selling food)
14. Absolutely no selling of raffle tickets without the express written permission of the Chamber of Commerce.
15. Once your application is accepted and confirmed no refunds are given.
16. BRING YOUR CONFIRMATION OF ASSIGNED SPACE AND YOUR TAX ID # WITH YOU - **YOU CANNOT SET UP WITHOUT IT.**
17. **NO VENDOR VEHICLES PARKED ON MAIN ST.** You must park in the designated vendor lot.

PLEASE NOTE THE FOLLOWING:

1. YOU THE VENDOR, ARE RESPONSIBLE FOR COLLECTING NYS SALES TAX AND THE REPORTING THEREOF.
2. THERE IS **NO SECURITY PROVIDED** FOR YOUR PROPERTY OR MERCHANDISE.
3. WE RESERVE THE RIGHT TO LIMIT THE NUMBER AND TYPE OF VENDORS.
4. WE RESERVE THE RIGHT TO PLACE YOU IN ANY AVAILABLE SPACE OF THE SIZE YOU HAVE REQUESTED.
5. **NO WATER OR ELECTRICITY PROVIDED.**

BY SIGNING BELOW YOU ACKNOWLEDGE THAT YOU HAVE READ AND ACCEPT THE ABOVE TERMS, CONDITIONS AND RULES.

LIABILITY: THE WARRENSBURG CHAMBER OF COMMERCE, INC. ASSUMES NO RESPONSIBILITY WHATSOEVER FOR ANY PROPERTY PLACED IN THE EXHIBIT, AND IS HEREBY DISCHARGED FROM ANY AND ALL LIABILITY FOR ANY LOSS, INJURY OR DAMAGE TO PERSONS OR PROPERTY THAT MAY BE SUSTAINED WHILE ON THE PREMISES OF THE EXHIBITOR'S AREA.

SIGNATURE

DATE